



INTERNSHIP PROGRAM APPLICATION

Name: _____
 Permanent address: _____
 School address: _____
 Phone: _____ Cell phone: _____ E-Mail: _____

EDUCATION:

College or University	Major	Years Attended	Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

WORK EXPERIENCE:

Employer	Position	Dates	Responsibilities
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

VOLUNTEER EXPERIENCE:

Organization	Position	Dates	Responsibilities
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

COMPUTER SKILLS:

Please list all operating systems and programs with which you have prior experience.

LANGUAGES SPOKEN:

Language _____ Level of proficiency (1=some skill, 5=native speaker) _____
 Language _____ Level of proficiency (1=some skill, 5=native speaker) _____
 Language _____ Level of proficiency (1=some skill, 5=native speaker) _____

REQUESTED DATES OF INTERNSHIP:

Winter/Spring _____
 Summer _____
 Fall _____
 Available hours per week _____

Indicate in order of preference what department you would like to intern in . Briefly describe your interests and qualifications in those areas.

- Education & Public Programs
- Events/Development
- Exhibitions
- External Affairs (PR and Marketing)

What are your hobbies/interests?

Please answer the following questions on a separate page. Each essay should be no longer than one page.

1. Why is contemporary art essential and what most interests you about it?

2. Why do you want an internship at SITE Santa Fe?

List one personal reference and one professional reference:

Personal reference

Name _____
 Phone: _____ Cell phone: _____ E-Mail: _____

Professional reference

Name _____
 Phone: _____ Cell phone: _____ E-Mail: _____

Please include one sealed letter of recommendation from your professional reference.

ALONG WITH YOUR COMPLETED APPLICATION, PLEASE SEND A COVER LETTER, RESUME, AND ONE SEALED LETTER OF RECOMMENDATION TO:

SITE Santa Fe
 Attn: Joanne Lefrak, Director of Education and Outreach
 1606 Paseo de Peralta
 Santa Fe, NM 87501

For more information, please call Joanne Lefrak at 505.989.1199 ext.19 or e-mail lefrak@sitesantafe.org or Alanna Herrera at 505.989.1199 ext. 14 or e-mail Herrera@sitesantafe.org